



Identifying your
perfect candidate



With branches across the East of England, **recroot** is one of the fastest growing regional staffing agencies in the UK supplying a variety of sectors with temporary and permanent staff.

Our six offices are located across Suffolk, Cambridgeshire, Lincolnshire and Essex – making us a valued resource for industries requiring warehousing, construction, office, manufacturing, engineering and road transport personnel. We maintain a large and varied candidate database, allowing you complete flexibility to quickly scale your workforce as demand dictates.

Our experience also enables us to match skilled and semi-skilled candidates to permanent positions. This makes us a trusted resource for you when you need to quickly locate the right kind of talent for your organisation's growth on a long-term basis.

Our industry credentials are strong – and we differentiate ourselves by actively embracing new legislation, including comprehensive self-auditing. We believe this creates an unrivalled standard in industry compliance that ensures you are always receiving the very best service from our team.

With us as your recruitment partner, you can expect:

- 24-hour telephone contact service
- Extension of your HR team/support
- Large candidate pool
- Tailored recruitment plans
- Exceptional customer service





food production and manufacturing

We can supply the full spectrum of personnel for roles across production, manufacturing and assembly. Whether you require production or hygiene operatives, QAs, team leaders or engineers... we can assist and help to avoid any reduction in productivity.

We can also provide staffing support and temporary workers in the food processing & packaging industries for short-term assignments and seasonal demand as needed.

- Temp, temp-to-perm and permanent placements
- Time management systems
- Comprehensive training including Basic First Aid, Manual Handling and Health & Safety
- Bespoke industry training
- On or offsite tailored recruitment service
- Fully industry compliant



driving

Covering both long and short-term assignments for our clients in the road transport sector, we can offer drivers from Class B through to Class C and C+E. Our thorough candidate selection process ensures that we only provide fully experienced drivers to meet your requirements for freight, logistics and passenger transport.

As part of our commitment to delivering a first-class service, we maintain very thorough search and selection criteria. This includes comprehensive license checking with the DVLA via the use of dedicated online portals.

- Multidrop drivers
- Class B
- Class C
- Class C+E
- Driver Certificate of Professional Competence (CPC)
- DVLA D checks



warehousing and logistics

Supporting clients in the transport, warehousing and supply chain industry we can supply your entire workforce from picking and packing staff, to forklift drivers and warehouse administrators.

We understand the challenges of this fast moving sector and can respond quickly to your staffing needs, calling upon our broad database of industry relevant candidates at short notice. We put your productivity at the top of our agenda.

- MHE operators
- All levels of forklift drivers; Counterbalance, Reach, VNA
- Stores operatives
- Pickers/packers
- Industry training

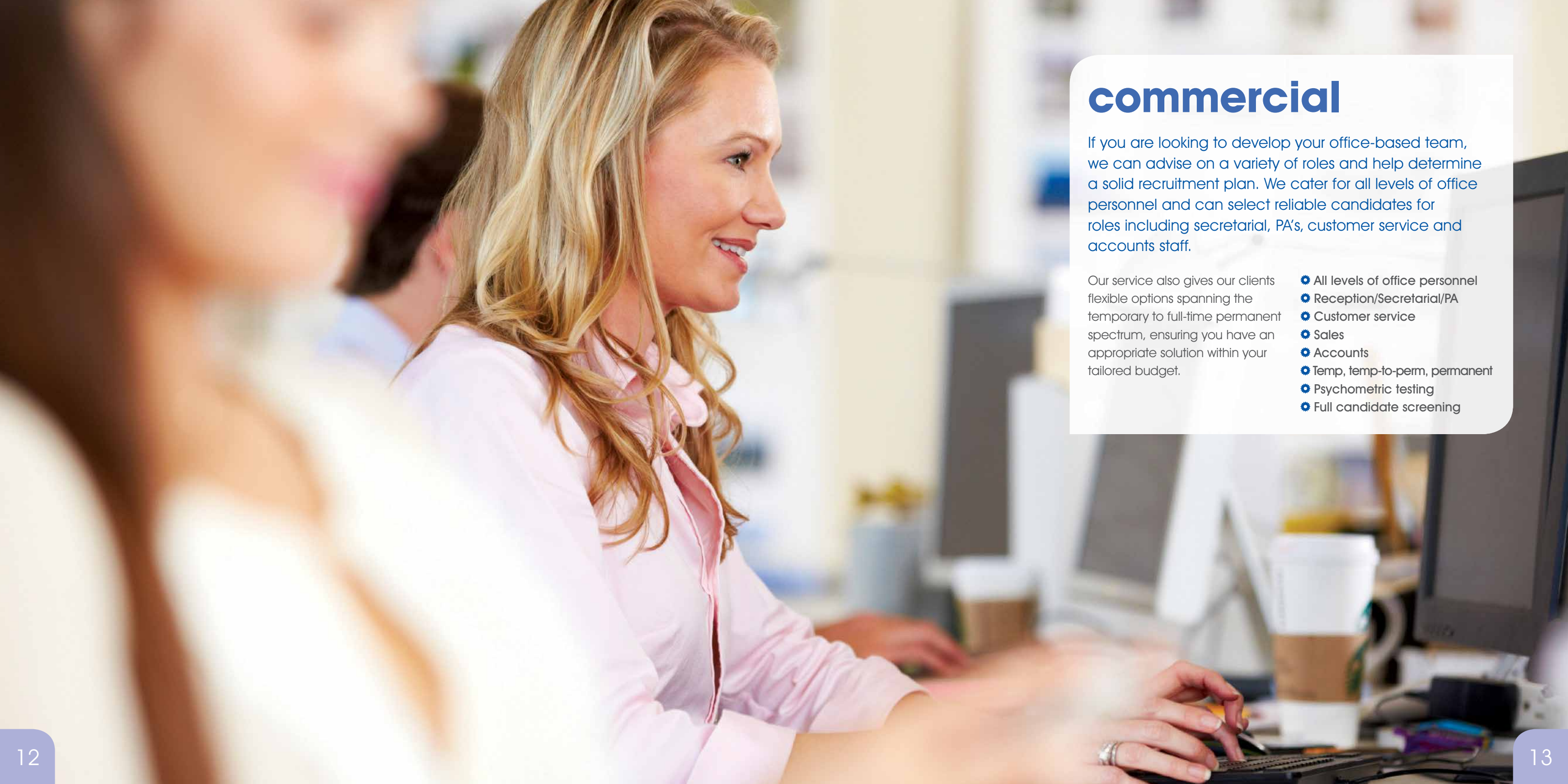
fabrication and skilled

Working closely to support companies in the construction and engineering sectors, we are well placed to fill your skilled workforce needs. Our knowledgeable team can identify the right candidate to be trusted to get the job done, whether for short or longer-term contracts.

In addition to skilled engineers, welders, fabricators and sheet metal workers, we can supply carpenters and joiners for a complete project solution.

- Large candidate selection
- MIG/TIG welders
- Fabricators, sheet metal workers
- CNC setters/operators
- Carpenters/joiners
- Sprayers
- Multiple engineering roles





commercial

If you are looking to develop your office-based team, we can advise on a variety of roles and help determine a solid recruitment plan. We cater for all levels of office personnel and can select reliable candidates for roles including secretarial, PA's, customer service and accounts staff.

Our service also gives our clients flexible options spanning the temporary to full-time permanent spectrum, ensuring you have an appropriate solution within your tailored budget.

- All levels of office personnel
- Reception/Secretarial/PA
- Customer service
- Sales
- Accounts
- Temp, temp-to-perm, permanent
- Psychometric testing
- Full candidate screening



our offices

Brandon

22 High Street | Brandon
Suffolk IP27 0AQ
Tel: 01842 814815 Fax: 01842 814812

Bury St Edmunds

Crescent House | Angel Hill | Bury St Edmunds
Suffolk IP33 1UZ
Tel: 01284 747121 Fax: 01284 747232

Huntingdon

119B High Street | Huntingdon
Cambridgeshire PE29 3LG
Tel: 01480 434267 Fax: 01480 431687

Ipswich

3 High Street | Ipswich
Suffolk IP1 3JZ
Tel: 01473 231108 Fax: 01473 231109

Grimsby

17 St Mary's Gate | Grimsby
NE Lincs DN31 1LB
Tel: 01472 351200 Fax: 01472 353200

Harlow (Trading as Top Flight Personnel)

2 Adams House | Terminus Street | Harlow
Essex CM20 1BD
Tel: 01279 412771 Fax: 01279 444520

accreditations



The Recruitment & Employment Confederation (REC) is the professional body for the recruitment industry in the UK. The REC maintains assurance for all clients that its members uphold the highest professional standards and offer a wide range of business support.



The Investors in People Standard is awarded for exceptional people management. This government-run organisation, along with business leaders, has defined and set out 39 must-haves that organisations measure up against, to find and realise the potential of their people. A benchmark for best practice, the Standard recognises commitment to developing people and showing ambition, drive and focus to the rest of the world.



The REC Audited scheme is the gold standard for recruitment and demonstrates adherence to the highest standards. Crucially, achieving this award differentiates the holder from the competition and the audit now goes much further beyond just compliance, requiring agencies to demonstrate that they operate best practice in areas such as customer service, staff development, diversity and client management.



The C2E Diversity Assured Accreditation is awarded to organisations that meet the C2E requirements by using and consistently applying the best Equality Working Practices. The Committed2Equality Standard validates actions undertaken by the organisation demonstrating its equality and diversity working practices, and **recroot** has attained the Gold Standard.



recroot.net

